Privacy Policy 6/2005

City of LaSalle 745 Second Street LaSalle, Illinois 61301

Privacy Policy

This policy describes the Lasalle-il.gov privacy practices regarding information collected from visitors to the sites. The Lasalle-il.gov privacy policy incorporates the complete web structure of the City of LaSalle's web presence, including: www.lasalle-il.gov and www.lasalle.lib.il.us. This policy contains information about what data is collected and how that information is used. The lasalle-il.gov privacy policy applies only to these web sites. When you follow a link to another site, even the sites of state agencies and local governments, this policy will not apply. You should check the privacy policy of each of these sites if you have concerns about how they handle personally identifiable information. This policy may be updated periodically, so please check back from time to time.

Overview

Most of the information accessible on the City's websites does not require you to identify yourself at all. You may access it anonymously. However, the City of LaSalle does collect personal information about you when you choose to provide it. We seek to collect only as much personal information as is absolutely necessary to assist you in conducting business with the City via the website.

The City of LaSalle seeks to provide you with multiple service "channels" for conducting City business (e.g. walk-in, mail-in, fax-in, phone-in, etc.) in addition to the Web. If at any time you have concerns about using the Web channel to conduct your City business, you can rest assured that we will always provide you with an alternative (traditional) service channel as an option.

Collection of Information

The Lasalle-il.gov web sites utilize server logs and log analysis tools to create summary statistics about the use of the Web site. The summary statistics are used for purposes such as assessing what information is of most interest to users, determining technical design specifications, and identifying system performance or problem areas.

Use of Information

Lasalle-il.gov does not sell or rent personally identifiable information. Please be aware that when you provide information to any government entity, however, that information may be subject to the Freedom of Information Act and applicable federal legislation. Each governmental body must be contacted directly about the records they keep and their use of personally identifiable information.

For online government transactions conducted on the Lasalle-il.gov web sites, you will be asked to enter certain information about yourself and/or the organization with which you are affiliated. The specifics of this information will vary as required by the type of transaction and the governmental body involved. In each case, the information requested will include the same information that would be requested if you performed the identical transaction in person rather than online. Whenever personal information is requested from you on this site, there will be an indication of whether your disclosure of such information is mandatory or optional.

Information collected in the course of the transaction is used for the following purposes:

- To conduct online transactions with the appropriate government entities (e.g., the payment of sales tax or the renewal of a license or permit)
- To send you an e-mail confirming your transaction
- To forward new product announcements or content features to you, only if you have chosen to request this service

Lasalle-il.gov may be required by law enforcement or judicial authorities to provide personally identifiable information to the appropriate governmental authorities. Lasalle-il.gov fully cooperates with law enforcement agencies in identifying those who use our services for illegal activities. We reserve the right to report to law enforcement agencies any activities that we in good faith believe to be unlawful.

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From time-to-time our site may request information from you via surveys. Participation in these surveys is completely voluntary and you have a choice of whether or not to disclose the information requested. Survey information will be used solely for the purposes of monitoring and/or improving the use and satisfaction of this site. If you choose not to participate in surveys, you will still be able to use our site or request services or products from us.

Protection of Information

The City of LaSalle takes every precaution to protect your personal information on the Internet. We protect your account information by requiring you to enter a unique Login ID and Password each time you want to access your account information. Your Password should never be shared with anyone.

This site uses a secure server for conducting online transactions. All credit card and other payment information that you transmit to us will be protected by 128-bit encryption technology, provided your browser is properly configured and your computer is operating properly. Security technology requires that you have a reasonably current browser that is capable of supporting 128-bit encryption. Current browsers such as these will activate the appropriate security features when you enter an online transaction through this site. In general, you can determine whether you are on a secure site by looking at the symbol at the bottom of your browser screen. You can be sure you are using a secure server if the key is unbroken or the lock is locked.

If you have any questions or concerns about the security at our website, you can send an email to webmaster@lasalle-il.gov.

Links to Other Websites

The City's websites contains links to other sites (e.g. community links, business links, etc.). Please be aware that the City of LaSalle cannot be held responsible for the privacy practices of other sites. When you leave our site, we encourage you to read the privacy statement of each and every website that you visit before you provide any personal information. The City's privacy statement applies solely to information collected on the City's websites.

Contact Information

If at any time you are concerned that your information is incorrect and you are unsure how to correct or update it, please contact us at webmaster@lasalle-il.gov or contact the appropriate government partner directly.